

## Instructions for Clearing your Cache Files using Internet Explorer v7x are as follows:

### Open Internet Explorer

- (1) **Go to the Tools menu and select Internet Options.** The Internet Options box appears.
- (2) **Press the "Delete" button.** A box will appear titled "Delete Browsing History."
- (3) **Press the "Delete Cookies" button.** A message will appear asking if you want to "Delete all cookies in the Temporary Internet Files folder?"
- (4) **Press Yes.**
- (5) **Press the "Delete Files" button.** A "Delete all files in the Temporary Internet Files" message will appear.  
(Note: you do not need to check the "delete all offline content" box.)
- (6) **Press Close.**
- (7) **Press Ok.**
- (8) **Quit and restart your browser.**

Also recommended (but not required) is to clear your history. To do so, **press the "Clear History" button.** A message will appear asking "Are you sure you want Windows to delete your history of visited Web sites?" **Press Yes.**

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## Instructions for clearing your Cache Files using Internet Explorer v6x are as follows:

### Open Internet Explorer

- (1) **Go to the Tools menu and select Internet Options.** The Internet Options box appears.
- (2) **Press the "Delete Cookies" button.** A message will appear asking if you want to "Delete all cookies in the Temporary Internet Files folder?"
- (3) **Press Yes.**
- (4) **Press the "Delete Files" button.** A "Delete all files in the Temporary Internet Files" message will appear.  
(Note: you do not need to check the "delete all offline content" box.)
- (5) **Press OK.**
- (6) **Quit and restart your browser.**

Also recommended (but not required) is to clear your history. To do so, **press the "Clear History" button.** A message will appear asking "Are you sure you want Windows to delete your history of visited Web sites?" **Press Yes.**

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## Instructions for Clearing your Cache Files using Netscape Navigator v6x are as follows:

### Open Netscape Navigator

- (1) **Go to the Edit menu and click Preferences.**
  - (2) Under the Advanced category, **select the Cache subcategory.**
  - (3) **Click the "Clear Cache" button on the Cache panel.**
  - (4) Under the Privacy & Security category, **select the Cookies subcategory.**
  - (5) **Click the "Manage Stored Cookies" button on the Cookies panel, then click on the "Remove All Cookies" button on the Cookie Manager panel.**
  - (6) **Click Close.**
  - (7) **Click OK.**
  - (8) **Quit and restart your browser.**
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## Instructions for Clearing your Cache Files using Netscape Communicator v4.7x are as follows:

### Open Netscape Communicator

- (1) **Go to the Edit menu and select Preferences.**
- (2) **Select the "Advanced" category, then select the "Cache" category.**
- (3) **Press the "Clear Memory Cache" button.** A message will appear that reads: "This will remove all files currently in your memory cache. Continue?"
- (4) **Click OK.**
- (5) **Press the "Clear Disk Cache" button.** A message will appear that reads: "This will remove all files currently in your disk cache. Continue?"

- (6) **Click OK.**
- (7) **Quit and restart your browser.**

Also recommended (but not required) is to clear your history. To do so, **select Edit, Preferences. Then select the "Navigator" category. Click the "Clear History" button.** A message will appear that reads: "This will clear the list of pages you have previously visited. Continue?" **Click Ok.**

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**Instructions for clearing your Cache Files using Mozilla Firefox v1.7 are as follows:**

**Open Mozilla Firefox**

- (1) **Go to the Tools menu and select Options.**
  - (2) **Select Privacy category.**
  - (3) **Press the "Clear" button next to cookies.**
  - (4) **Quit and restart your browser.**
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**Instructions for Clearing your Cache Files and Deleting your Cookies using Safari 1.2.4 on the Mac:**

**Open Safari**

- (1) **Choose Empty Cache from the Safari menu.** A message will appear that says "Are you sure you want to empty the cache?"
- (2) **Press "Empty".**
- (3) **Quit and restart your browser.**
- (4) **Choose Preferences from the Safari menu and click Security.**
- (5) **To see the cookies you have accepted, click Show Cookies.** You can then highlight and remove individual cookies or simply select Remove All.
- (6) **Quit and restart your browser.**

If you have questions or need further assistance please call the SES Help Desk at 7-7272 and press the number 3. If no one answers please leave a voice mail message. We are paged immediately to notify us of any voice mail messages in the help desk mailbox and will try to respond to your message as quickly as possible.